

# TRANSFER OF LEASE MORTGAGE OR CHARGE

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New South Wales  
Real Property Act 1900

**PRIVACY NOTE:** Section 31B of the Real Property Act 1900 (RP Act) authorises the Registrar General to collect the information required by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that the Register is made available to any person for search upon payment of a fee, if any.

**STAMP DUTY**

Insert Duties Assessment No. as issued by Revenue NSW Office.  
Duties Assessment No. ....

(A) **LEASE /  
MORTGAGE /  
CHARGE**

[Empty box for Lease / Mortgage / Charge details]

(B) **TORRENS TITLE**

[Empty box for Torrens Title details]

(C) **LODGED BY**

Document Collection Box	Name, Address or DX, Telephone, and Customer Account Number if any	CODE TL TM TC
	Email:..... Reference (optional):.....	

(D) **TRANSFEROR**

[Empty box for Transferor details]

(E)

The transferor acknowledges receipt of the consideration of \$ .....  
and transfers to the transferee all the transferor's estate and interest in the lease / mortgage / charge specified above.

(F)

Encumbrances (if applicable): 1. .... 2. .... 3. ....

(G) **TRANSFEEEE**

[Empty box for Transferee details]

(H)

**TENANCY:**

**DATE**

..... / ..... / .....  
dd mm yyyy

(I) I certify that I am an eligible witness and that the transferor signed this dealing in my presence. [See note\* below].

Certified correct for the purposes of the Real Property Act 1900 by the transferor.

Signature of witness:

Signature of transferor:

Name of witness:

Address of witness:

I certify that I am an eligible witness and that the transferee signed this dealing in my presence. [See note\* below]

Certified correct for the purposes of the Real Property Act 1900 by the transferee.

Signature of witness:

Signature of transferee:

Name of witness:

Address of witness:

If signed on the transferee's behalf by a solicitor licensed conveyancer or barrister, insert the signatory's full name and capacity below:

(J) *This section is to be completed where a notice of sale is required and the relevant data has been forwarded through eNOS.*

The applicant / applicant's solicitor / applicant's agent certifies that the eNOS data relevant to this dealing has been submitted and stored under eNOS ID No. [ ] Full name: ..... Signature: .....

\* s117 RP Act requires that you must have known the signatory for more than 12 months or have sighted identifying documentation.