

Circular



No. 2018/01

January 2018

Street addresses for strata plans from 1 March 2018

To comply with the Surveyor General's Directions, all new strata plans submitted with a surveyor's certificate dated from 1 March 2018 must include a schedule of street addresses.

The schedule must be in the format described in Surveyor General's Direction No.7 (see clause 3.25 Table 6) and submitted to NSW Land Registry Services (NSW LRS) in the administration sheets (approved form 3.08) immediately following the schedule of unit entitlement.

Details to be provided

Addresses must be provided for:

- common property;
- each new lot in a strata plan;
- a strata plan of subdivision;
- a strata plan of consolidation

It should be noted that the address for the common property may differ from the address for service of documents.

If an address or part of an address is not available, this should also be indicated in the schedule.

NSW LRS has no objection where a schedule of addresses for strata plans is submitted prior to 1 March 2018.

More information

See [Surveyor General's Directions](#) on the Spatial Services Website.

For a sample format of the schedule see [Surveyor General's Direction No.7](#), clause 3.25, table 6.

Strata Plan Administration Sheet form 3.08 is available on the [Strata Scheme Forms](#) page on the NSW LRS website.

For further information, contact plan-info@nswlrs.com.au.