

Circular

Division: Land and Property Information Division
No: 2004/08
Date: June 2004

Schedule of Land Title Lodgment, Examination and Related Fees – July 2004

The Department of Lands is officially registered in the Australian Business Register and also registered for GST. Its ABN is 21 804 973 362

A new schedule of fees is to operate following gazettal of the:

- Real Property Amendment (Fees) Regulation 2004
- Conveyancing (General) Amendment (Fees) Regulation 2004
- Strata Schemes (Freehold Development) Amendment (Fees) Regulation 2004
- Strata Schemes (Leasehold Development) Amendment (Fees) Regulation 2004.

Please note that these fees will be effective from Thursday 1 July 2004.

This circular lists fees for most land title related transactions, but it is not comprehensive. Full fee schedules were published in the NSW Government Gazette on 25 June 2004. The Regulations can also be accessed online at www.legislation.nsw.gov.au.

Product/Service	Fee (\$)
Registration Services (Dealings and related documents)	
Amendment of a folio of the Register, Crown Grant or Certificate of Title (minimum)	75.00
Application, dealing or request for which no fee is otherwise provided	75.00
Application, dealing, request or caveat referring to more than 20 folios of the Register, for each group of 20 folios or part thereof	75.00
Applications, Dealings, Requests and Caveats – lodgment	
Application, request or dealing that results in more than one recording on a folio of the Register, for each additional recording	75.00
Cancel recording of writ, Application to	75.00
Cancellation of an abandoned easement, Application for, and in addition:	75.00
<ul style="list-style-type: none"> • For each quarter hour or part of a quarter hour occupied in examining the application 	50.00

Product/Service	Fee (\$)
Caveat	75.00
Change of name (Real Property Act)	75.00
Change of name or address for service of notice on caveator	75.00
Charge	75.00
Crown Holding - application for recording (s13D and s13K Real Property Act 1900)	75.00
Determination of lease (no fee payable for determination by expiry concurrently with registration of any other dealing)	75.00
Determination of title boundary (Part 14A Real Property Act)	75.00
Discharge of Mortgage or Charge	75.00
Extinguishment of Restrictive Covenant, Application for, and in addition:	75.00
<ul style="list-style-type: none"> For each quarter hour or part of a quarter hour occupied in examining the application Such fee as the Registrar General shall decide, having regard to costs of service of notice 	50.00
Foreclosure, and in addition:	75.00
<ul style="list-style-type: none"> such fee as the Registrar General shall decide, having regard to advertising costs 	
Lease	75.00
Memorandum	75.00
Mortgage	75.00
Notice of Death (s101 Real Property Act 1900)	75.00
Order of Court (including extension of a caveat)	75.00
Order terminating a neighbourhood scheme (s 72 Community Land Development Act 1989), Application for, and in addition:	75.00
<ul style="list-style-type: none"> for each quarter hour or part of a quarter hour occupied in examining the application 	50.00
Plan, sketch or diagram accompanying a dealing, application, request or instrument	75.00
Possessory title, Application for (s45D Real Property Act 1900) and in addition:	75.00
<ul style="list-style-type: none"> for each quarter hour or part of a quarter hour occupied in examining the application 	50.00
Postponement of Mortgage	75.00
Preparation of lapsing notice (s74I or 74J Real Property Act 1900)	75.00
Replacement of lost, mislaid or destroyed certificate of title	150.00
Transfer	75.00
Transfer including Covenant (minimum)	150.00
Transfer including Easement (minimum)	150.00
Transmission Application	75.00
Variation of Mortgage or Lease	75.00
Withdrawal of Caveat	75.00
Writ	75.00
Primary Application, and in addition,	600.00
<ul style="list-style-type: none"> for each quarter hour or part of a quarter hour after the first three hours occupied in the examination of the application 	50.00
Production of a document for the purpose of any application, request, dealing or plan to be subsequently lodged	*35.00
Sealing of an instrument not prepared on an approved form	75.00

Product/Service	Fee (\$)
Registration Services (Plans and related documents)	
Amendment of a plan (minimum)	75.00
Building Management Statement	150.00
By-laws accompanying a plan	150.00
Change of address of an Owners Corporation	75.00
Change of by-laws	75.00
Community land development contract	150.00
Community land management statement	150.00
Deposited plan, strata plan or community land plan, lodgment of, and in addition,	800.00
• for each lot	80.00
• for preparation and supply of a Certificate of Title for common property in a strata scheme	80.00
• for each quarter hour or part of a quarter hour after the first four hours occupied in the examination of the plan	50.00
Notice of conversion of a strata scheme	75.00
Order terminating a strata scheme, Application for, and in addition:	75.00
• for each quarter hour or part of a quarter hour occupied in the examination of the application	50.00
Order of Strata Titles Board	75.00
Plan of consolidation - for each title consolidated	15.00
Pre-Examination of a plan prior to lodgment, and, in addition:	*880.00
• for each quarter hour or part of a quarter hour after first four hours occupied in the examination of the plan	*55.00
Production of a document for the purpose of any application, request, dealing or plan to be subsequently lodged	*35.00
Recording a plan prepared solely for the purpose of placing survey information on public record	75.00
Re-examination of a plan if survey information has been added to an original compiled plan as a result of requisition	75.00
Section 88B Instrument (Conveyancing Act 1919) - for each easement etc created or released	75.00
Strata development contract	150.00
Strata management statement	150.00
Substitute plan or any sheet thereof or additional sheet	75.00
Registration Services (General Register of Deeds)	
Bill of sale - lodgment for filing, recording, registration or entry	20.00
Crop or wool lien, or stock mortgage or any other instrument relating thereto - registration	20.00
Preparation of registration copy of an instrument (minimum)	10.00
Recording or registering any instrument not otherwise provided for in the General Register of Deeds	71.00
Writ, Order or Legal Proceeding - registration or renewal or vacation of registration	20.00
Land Information Products and Services	
Archive retrieval	*22.00
Certified copy (minimum)	75.00
Copies of Documents (Lands Online delivery – includes title searches and images of dealings and plans)	*8.00

Product/Service	Fee (\$)
Note: Street address, prior title, and lots created searches are available free of charge	
Copies of Documents (Over the Counter delivery - includes title searches, images of dealings and plans and other documents, first twenty pages thereof) (minimum) Note: Street address, prior title, and lots created searches are available free of charge	10.00
Copy of an Official Search	75.00
Copy of any plan stored in the Plan Room at LPI Queens Square Sydney	20.00
Deposited deeds, inspection of	*22.00
Deposited deeds, permanent lodgment or return of up to four deeds, and in addition: • for each additional deed	*22.00 *3.30
Initial search of the Register (including a copy of relevant folio and transmission fee) and in addition: • for each quarter hour or part of a quarter hour after the first quarter hour occupied in the search • for any additional document	*55.00 *55.00 10.00
Official Search, Requisition for, and in addition: • for each quarter hour or part of a quarter hour after the first hour occupied in the search	200.00 50.00
Owner name search (Over the Counter delivery)	2.00
Property Information Inquiry Service (PIIS) Inquiry - service fee	*29.70
Subpoena, lodgment of, and in addition: • for each certified document requested	75.00 10.00
Supply of a copy of a specified document by post or facsimile, including transmission fee	*22.00
Writs, Orders or Legal Proceedings, search against each name	10.00

Fees marked * include Goods & Services Tax (GST)

Circular 2004/04 "Proposed Land Title Lodgment, Examination and Related Fees", issued in May 2004, referred to proposed Over the Counter Priority Registration Service and Re-examination fees. Please note that these fees will not be introduced in 2004-05.

Where can I address further queries?

Inquiries relating to dealings and land information products and services may be made in person at the Client Service Counter, ground floor, by telephone T: 02 9228 6713 or F: 02 9223 9464.

Inquiries relating to plans should be made at the Plan Support Counter, level 2, Department of Lands, Queens Square, Sydney T: 02 9228 6798 or F: 02 9221 4405.

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General Manager, Land and Property Information