



**Council Name:**

**Authority:** Clause 400 of the *Local Government (General) Regulation 2005*

The common seal was affixed on (date) pursuant to the authority specified and in the presence of:

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name:**

**Name:**

**Position \*\*:**

**Position \*\*:**

**Note:**

**\*\* Clause 400 of the *Local Government (General) Regulation 2005* states that the seal of a Council may be affixed to a document only in the presence of:**

- *the Mayor and the General Manager, or*
- *at least one Councillor (other than the mayor) and the General Manager, or*
- *the Mayor and at least one other Councillor, or*
- *at least 2 Councillors other than the Mayor.*