

**NOTICE OF CONVERSION OF STRATA
LOT TO COMMON PROPERTY**

New South Wales
Section 17 Strata Schemes
Development Act 2015

PRIVACY NOTE: Section 31B of the Real Property Act 1900 (RP Act) authorises the Registrar General to collect the information required by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that the Register is made available to any person for search upon payment of a fee, if any.

STAMP DUTY

Insert Duties Assessment No. as issued by Revenue NSW Office.
Duties Assessment No.

(A) **TORRENS TITLE**

For the common property	For the lot(s) to be converted
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(B) **LODGED BY**

Document Collection Box	Name, Address, Telephone, and Customer Account Number if any Email: Reference:	CODE CD
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(C) **APPLICANT**

Registered proprietor of the lot(s) to be converted

(D) **LOT(S) TO BE CONVERTED**

Lot Number(s)

The applicant requests the Registrar General to convert the lot(s) referred to above to common property.

DATE

(E)

(F) **CERTIFICATE BY OWNERS CORPORATION**

The owners corporation certifies that on _____ it passed a special resolution pursuant to section 17 Strata Schemes Development Act 2015 authorising the proposed conversion of the lot(s) specified above to common property.

The seal of The Owners-Strata Plan No _____ was affixed on _____ in the presence of the following person(s) authorised by section 273 Strata Schemes Management Act 2015 to attest the affixing of the seal.

Signature
Name
Authority

Signature
Name
Authority

(G) The _____ certifies that the eNOS data relevant to this dealing has been submitted and stored under eNOS ID No. _____ Full name: _____ Signature: _____

* s117 RP Act requires that you must have known the signatory for more than 12 months or have sighted identifying documentation.

(H)